



ΔΗΜΟΚΡΙΤΕΙΟ ΠΑΝΕΠΙΣΤΗΜΙΟ ΘΡΑΚΗΣ | DEMOCRITUS UNIVERSITY OF THRACE

Annex 23
Establishment of Foreign Students Support Unit
at Democritus University of Thrace

Komotini 2024

Article 1

Establishment-Level of operation-Structure-Organisational structure

An administrative structure, entitled the 'Foreign Students Support Unit,' is hereby established at Democritus University of Thrace, based at the Office level and belonging to the Department of Undergraduate Studies and Student Care of the Academic Affairs Directorate of DUTH.

Article 2

Mission-Goal

The mission of the Foreign Students Support Unit is to support foreign students enrolling in Undergraduate, Postgraduate and Doctorate Study Programmes of Democritus University of Thrace.

Article 3

Responsibilities

The Foreign Students Support Unit shall exercise the responsibilities set out in Article 212 of Law 4957/2022. These responsibilities include:

- a) providing support to foreign students for their registration in study programmes in foreign language offered by Democritus University Thrace,
- b) providing support to foreign students in issuing a visa and residence permit in Greece for study purposes and communicating with the competent public sector bodies on these issues,
- c) providing support in the procedure for conclusion of contracts for fast-track residence permit issuance for study purposes, in accordance with Article 37 of Law 4251/2014 (Government Gazette, Series I, 80),
- d) providing support to students during their relocation in Greece,
- e) collaborating with the responsible departments of Democritus University of Thrace to serve foreign students,
- f) organizing Greek language or other foreign language courses in collaboration with the competent units of Democritus University of Thrace,
- g) carrying out additional responsibilities as outlined in the organisational framework of Democritus University of Thrace and related to the object of the Foreign Students Support Unit.

Article 4

Staffing

The Foreign Students Support Unit is staffed by permanent employees or individuals with open-ended private law contracts at Democritus University of Thrace, who belong to the UE, TE, or SE categories.

This decision is to be published in the Government Gazette.