

DEMOCRITUS UNIVERSITY OF THRACE
QUALITY ASSURANCE UNIT

IQAS PROCESS

P.6 PUBLICATION OF INFORMATION



ΔΗΜΟΚΡΙΤΕΙΟ ΠΑΝΕΠΙΣΤΗΜΙΟ ΘΡΑΚΗΣ

DEMOCRITUS UNIVERSITY OF THRACE



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1 SCOPE OF THE PROCESS

1.1 Democritus University of Thrace shall make available it's policy regarding quality assurance, its educational and academic activities, as well as any disclosure determined by its competent authorities.

1.2 The scope of this process is to establish how information concerning interested parties is made readily available, accessible, and timely, and how it is presented with objectivity and clarity.

2 PROCESS INPUT DATA

Input data are considered to be indicative information and results of procedures such as:

- Material to be published:
 - IQAS structure, organisation and operation information,
 - Quality Policy
 - Decisions by the Institution's Bodies.
 - Documents required by National legislation.
 - Educational activity information.
 - Research activity information.
 - Internal regulations of the Institution etc.

and other related aspects, as specified and dynamically elaborated by decision of the Senate, following a QAU recommendation.

3 PROCESS DATA OUTPUT

- Institutional webpages, QAU-DUTH webpage, Academic units' webpages.
- Press releases to the Media & social networks
- e-mails and printed information material concerning individual stakeholders.

4 PROCESS PROCEDURES

[Procedure D.6.1: Publication of Information](#)

5 PROCESS PERFORMANCE INDICATORS

- Number of visits to the Institution's webpages.
- Number of supporting human resources.
- Number of languages in which information is published.

6 PROCESS MONITORING METHODS

- Through analysis of the process's performance indicators.
- Through the IQAS' internal evaluation.
- Through the review of the IQAS.

7 PROCESS IMPROVEMENT ACTIONS

- Comparative study of other Institutions' webpages.
- Proposals on the utilisation of applications in the operation of webpages.
- User suggestions regarding the improvement of webpages.