

DEMOCRITUS UNIVERSITY OF THRACE
QUALITY ASSURANCE UNIT

IQAS PROCESS

P.7 EXTERNAL EVALUATION



ΔΗΜΟΚΡΙΤΕΙΟ ΠΑΝΕΠΙΣΤΗΜΙΟ ΘΡΑΚΗΣ

DEMOCRITUS UNIVERSITY OF THRACE



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1 SCOPE OF THE PROCESS

1.1 The scope of this process is to prepare the academic and operational units of Democritus University of Thrace (DUTH) for their external evaluation by HAHE, as well as for their evaluation in the context of initial accreditation or periodic monitoring.

1.2 Internal evaluation is carried out by the Institution through the Quality Assurance Unit (QAU-DUTH), while external evaluation is conducted by a committee of independent experts. The objective of this process is to improve the quality and performance of the Internal Quality Assurance System (IQAS) and the Study Programmes (SPs).

1.3 In particular, the process aims at:

- the implementation of a strategy of continuous improvement of the quality of the provided by Democritus University of Thrace services.
- ensuring compliance to HAHE's Quality Standard requirements, as well as the alignment of graduates' performance competencies to expected professional qualifications, which are compatible with societal and labour market needs.

1.4 Democritus University of Thrace and its academic units endeavour to take the necessary measures to improve and actualise IQAS and SP feedback.

2 PROCESS INPUT DATA

Input data are considered to be information and results of indicative procedures such as:

- The latest external evaluation or accreditation reports of Study Programmes (SPs).
- The latest external evaluation or accreditation report of the Internal Quality Assurance System (IQAS).
- SP Internal evaluation reports or accreditation proposals.
- IQAS internal evaluation reports or its accreditation proposal.
- Review Minutes
- Records of documentation regarding IQAS' implementation.
- HAHE standards and directions relative to the conduct of external evaluation or accreditation.
- 5-year IQAS's progress reports

- 5-year SP progress reports

and other related aspects, as specified and dynamically elaborated by decision of the Senate, following a QAU recommendation.

3 PROCESS OUTPUT DATA

- External evaluation or accreditation reports of SPs.
- External evaluation or accreditation report of the IQAS.
- Corrective actions.

4 PROCESS PROCEDURES

[Procedure D.7.1: Preparation for external evaluation](#)

[Procedure D.7.2: Implementation of External Evaluation and Follow-up Actions](#)

5 PROCESS PERFORMANCE INDICATORS

- Number of recommendations by the External Evaluation and Accreditation Committees of SPs.
- Number of recommendations by the External Evaluation and Accreditation Committee of IQAS.
- Number of improvement actions decided by the academic units in the relative action plans.
- Number of improvement actions decided by the Institution in the relative action plan.

6 PROCESS MONITORING METHODS

- Through scheduled internal evaluations conducted by QAU-DUTH.
- Through analysis of the process's performance indicators.
- By presentation of the evaluation or accreditation reports to the bodies of the Institution (Head of the Department, Departmental Assembly, Management, Senate).
- By presentation of the process's results and it's data analysis during IQAS's review.

7 PROCESS IMPROVEMENT ACTIONS

- Reassessment of the Institution's strategy.
- Preparation of an action plan on the improvement of the Institution's sectors of operation.
- Preparation of an action plan on improving the quality of SP's and/or IQAS performance.